



REALTOR® ASSOCIATION OF THE WESTERN SUBURBS



KEYBOX AUTHORIZATION ADDENDUM

The undersigned (Seller(s)) having entered into an Exclusive Marketing agreement with _____ (BROKER),

(Company Name and Address)

pertaining to the sale of _____ (PROPERTY)
(Street) (City/State)

hereby authorizes BROKER to use a keybox in the marketing of Seller(s) Property. Seller(s) acknowledges:

1. A keybox is designed as a repository of a key to the above Property, permitting access to the interior of the Property by Participants or Subscribers of the Multiple Listing Services (MLS), and their authorized licensees.
2. Broker is authorized to affix a keybox to the Property and, provided the owner is absent, any MLS Participant or Subscriber associated with the Multiple Listing Service(s) whether acting as Buyer's agent or otherwise shall have the right, through use of said keybox, to show the Property at any reasonable time.
3. It is not a requirement of the Multiple Listing Service or Broker that a Seller allow use of a keybox.
4. Seller acknowledges that neither listing nor selling Broker, the REALTOR® Association of the Western Suburbs, or any Multiple Listing Service is an insurer against the loss of Seller's personal property.
5. Seller is advised to safeguard or remove valuables now located on said Property.
6. Seller is further advised to verify the existence of said valuables and obtain personal property insurance through Seller's insurance agent.
7. Where a Tenant/Lessee occupies the Property, the Tenant/Lessee consent is required to permit access to the interior of the Property.

DATE _____ DATE _____

SELLER _____ BROKER _____

SELLER _____ BY _____

TENANT/LESSEE: The Tenant/Lessee acknowledges that Seller(s) has advised the Tenant/Lessee of the need for safeguarding and insuring Tenant/Lessee's, personal property and valuables located within said premises during the listing period. The undersigned approves the above provisions and authorizes placement of a keybox on the Property.

DATE _____ TENANT/LESSEE _____

DATE _____ TENANT/LESSEE _____